Terms of Use for the Ricoh Cartridge Recycling Program and Consumables Eco Reporting

The Ricoh USA web site Terms of Use and Privacy Policy found at <u>www.ricoh-usa.com</u> are incorporated by reference. Terms used but not defined herein shall have the definition assigned to them in the incorporated Terms of Use and /or Privacy Policy. In addition, participation in the Ricoh Cartridge Recycling Program ("RCRP") and use of the internet accessed software for data reporting on the RCRP, the Consumables Eco Reporting Tool (the "Tool"), is subject to the following additional terms. In the event of a conflict between these terms and the terms of the Ricoh USA web site Terms of Use and Privacy Policy, these terms shall prevail.

Customer Responsibilities

A customer may establish one or more Corporate Administrators within the Tool by registering with Ricoh through the Ricoh designated process. The Corporate Administrator is responsible for serving as a point of contact for Ricoh and for using the Tool to create accounts and profiles for other customer employees wishing to access the Tool ("Users"). All Corporate Administrator s and Users must be located with the United States of America. Only Corporate Administrator s and Users with a customer company email address are allowed to be entered into the Tool. Any Corporate Administrator or User that does not log in during any ninety (90) consecutive day period will be locked out from the Tool and will have to be re-authorized by a Corporate Administrator.

You agree to return for recycling only items approved for return by Ricoh on the Site.

You agree that all items returned for recycling will be packaged as specified on the Site.

You acknowledge and agree the RCRP and the Tool are available only in the United States and that all users signing up for access to the RCRP web site and/or use of the Tool must be located within the United States.

General

The RCRP and Tool are provided "AS IS" and without warranty of any kind, including but not limited to the implied warranties of merchantability, non-infringement, and fitness for a particular purpose.

No return or tracking of any individual items sent to Ricoh under the RCRP is possible.

The RCRP and Tool may be modified or discontinued by Ricoh at any time.